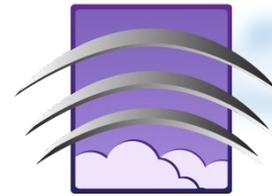# Licensing Guide

A cloud-based core scanning solution.

Dispatcher *ScanTrip*

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LICENSING OVERVIEW

Use of Dispatcher ScanTrip requires the purchase of the following for each device you want to enable scanning on:

- A Dispatcher ScanTrip device license

- A Dispatcher ScanTrip App license (FREE!)

The purchase of a license plan creates a tenant. A tenant is managed via the Dispatcher ScanTrip portal. A tenant contains:

- Users - The members of the tenant.

- Devices -The devices you want Dispatcher ScanTrip to connect to.

- Workflows - Scan-to-Email and Scan-to-Cloud Workflows.

Dispatcher ScanTrip is licensed per device for a term of 1, 2, 3, 4 or 5 years. Volume discounts are available for a large number of devices:

- 1-9 devices

- 10-24 devices
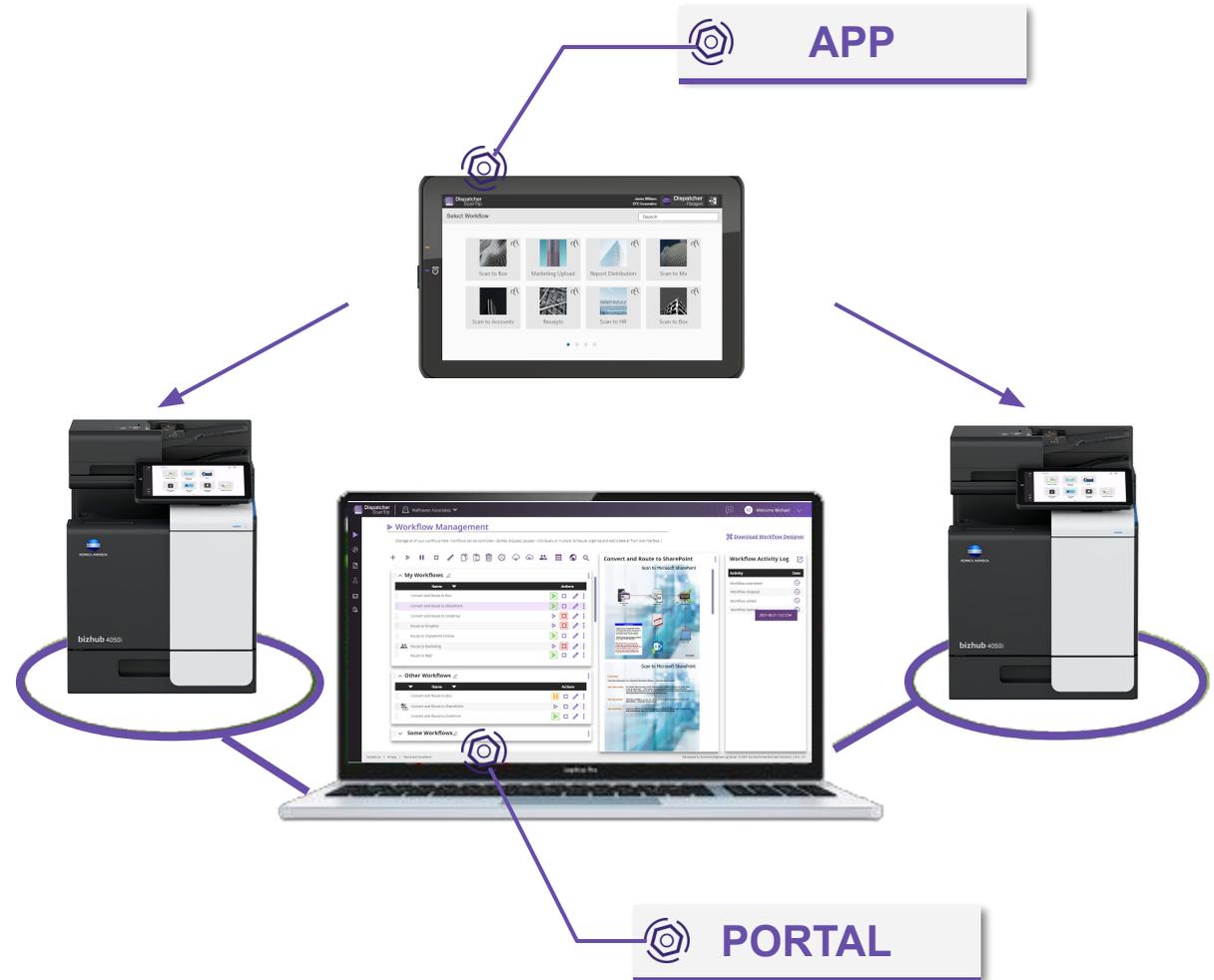
- 25 - 49 devices

- 50+ devices

Components

DISPATCHER SCANTRIP APP

- Installed onto each device being monitored
- Receives policy settings from the Shield Guard Portal
- Reports the status of the device back to the portal at a user-defined frequency

DISPATCHER SCANTRIP PORTAL

- A 100% cloud-based platform enabling admins to remotely manage the security of their fleet
- Receives the security status of each device from the Shield Guard Agent
- Reports any non-compliant devices so corrective action can be taken

APP

PORTAL

SEC

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TERM LICENSING MODEL

➢ **Offering customers monthly subscription licensing, with monthly billing cycles.**

➢ **Initial Order:** A Dispatcher ScanTrip Base License (activation/setup fee) is required for all orders.
  ○ Each base license is a separate instance/tenant

➢ **Renewals:** The currently available license type is a term license that expires after 1-5 years. The customer must place a new (initial) order to continue using the service.

➢ **Billing:** At the time of order placement, customers will be billed for the entirety of the term.

➢ **Upgrading:** Customers can add devices and/or modify their license plan by placing a new term license order.

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SCANTRIP CLOUD ORDERING

➢ Orders are placed via ERP (Enterprise Resource Planning), for example SAP.

➢ Customers will receive a purchase code that can be redeemed via MarketPlace.

➢ Customers will be billed for the term as soon as the order is placed.

➢ Since term customers pay for their ScanTrip Cloud plan upfront, they will <u>not be refunded</u> for any changes to their plan, so they are *not* allowed to….

  ○ Remove purchased device licenses

  ○ Cancel the plan

➢ When their term license ends, they will be given a 30-day grace period in which they have view-only access to the ScanTrip Cloud portal.

ITEM NUMBERS

Item #	Item Description	MSRP	Item #	Item Description	MSRP
AEMPA00	DISPATCHER STC 1-9 DEV 1 YR TERM	$241.14	AEMPA0A	DISPATCHER STC 25-49 DEV 1 YR TERM	$231.50
AEMPA01	DISPATCHER STC 1-9 DEV 2 YR TERM	$458.17	AEMPA0C	DISPATCHER STC 25-49 DEV 2 YR TERM	$439.85
AEMPA02	DISPATCHER STC 1-9 DEV 3 YR TERM	$651.08	AEMPA0D	DISPATCHER STC 25-49 DEV 3 YR TERM	$625.05
AEMPA03	DISPATCHER STC 1-9 DEV 4 YR TERM	$819.88	AEMPA0E	DISPATCHER STC 25-49 DEV 4 YR TERM	$787.10
AEMPA04	DISPATCHER STC 1-9 DEV 5 YR TERM	$964.56	AEMPA0F	DISPATCHER STC 25-49 DEV 5 YR TERM	$926.00
AEMPA05	DISPATCHER STC 10-24 DEV 1 YR TERM	$236.32	AEMPA0G	DISPATCHER STC 50+ DEV 1 YR TERM	$226.67
AEMPA06	DISPATCHER STC 10-24 DEV 2 YR TERM	$449.01	AEMPA0H	DISPATCHER STC 50+ DEV 2 YR TERM	$430.67
AEMPA07	DISPATCHER STC 10-24 DEV 3 YR TERM	$638.06	AEMPA0J	DISPATCHER STC 50+ DEV 3 YR TERM	$612.01
AEMPA08	DISPATCHER STC 10-24 DEV 4 YR TERM	$803.49	AEMPA0K	DISPATCHER STC 50+ DEV 4 YR TERM	$770.68
AEMPA09	DISPATCHER STC 10-24 DEV 5 YR TERM	$945.28	AEMPA0M	DISPATCHER STC 50+ DEV 5 YR TERM	$906.68

TERM LICENSING EXAMPLES

EXAMPLE 1: A small office has **3** devices and wants to try out a scan workflows for 2 years.

A Sales Representative places an order for the following items:

Item #	Item Description	QTY
AEMPA01	DISPATCHER STC 1-9 DEV 2 YR TERM	3

EXAMPLE 1.1: Six months later, the same small office enjoyed the service and wants to add **5** additional devices to their current instance/tenant for **2** years.

A Sales Representative places an order for the following items:

Item #	Item Description	QTY
AEMPA01	DISPATCHER STC 1-9 DEV 2 YR TERM	5

Note: *Purchase codes to upgrade an existing tenant should be redeemed in the tenant and NOT using the Konica Minolta MarketPlace. Upon the redemption of the purchase code, the customer will be given the option to extend the term of their existing device licenses or to add additional device licenses. When adding additional devices, the time of service remaining on the existing devices, plus the total purchased, will be averaged across all devices to determine the new expiration date.*

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TERM LICENSING EXAMPLES

EXAMPLE 2: A small office has **3** devices and wants to try out a scan workflows for 2 years.

A Sales Representative places an order for the following items:

Item #	Item Description	QTY
AEMPA01	DISPATCHER STC 1-9 DEV 2 YR TERM	3

EXAMPLE 2.1: Six months later, the same small office enjoyed the service and wants to add **10** additional devices to their current instance/tenant for 1 year.

A Sales Representative places an order for the following items:

Item #	Item Description	QTY
AEMPA05	DISPATCHER STC 10-24 DEV 1 YR TERM	10

Note: *Purchase codes to upgrade an existing tenant should be redeemed in the tenant and NOT using the Konica Minolta MarketPlace. Upon the redemption of the purchase code, the customer will be given the option to extend the term of their existing device licenses or to add additional device licenses. When adding additional devices, the time of service remaining on the existing devices, plus the total purchased, will be averaged across all devices to determine the new expiration date.*

TERM LICENSING EXAMPLES

EXAMPLE 1: A small office has **20** devices and wants to try out a scan workflows for 1 year.

A Sales Representative places an order for the following items:

Item #	Item Description	QTY
AEMPA05	DISPATCHER STC 10-24 DEV 1 YR TERM	20

EXAMPLE 1.1: Four months later, the same small office enjoyed the service and wants to add **20** additional devices to their current instance/tenant for 1 year.

A Sales Representative places an order for the following items:

Item #	Item Description	QTY
AEMPA0A	DISPATCHER STC 25-49 DEV 1 YR TERM	20

Note: *Purchase codes to upgrade an existing tenant should be redeemed in the tenant and NOT using the Konica Minolta MarketPlace. Upon the redemption of the purchase code, the customer will be given the option to extend the term of their existing device licenses or to add additional device licenses. When adding additional devices, the time of service remaining on the existing devices, plus the total purchased, will be averaged across all devices to determine the new expiration date.*

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SCANTRIP CLOUD LICENSING (FAQ)

Does ScanTrip Cloud handle multi-year term licenses?
Yes. Multi-year term licenses are supported. Please refer to the Item Numbers tables on pages 7 for all of the available options.

Is there a minimum requirement for ScanTrip Cloud orders?
No. Each term license order of ScanTrip Cloud includes access to the ScanTrip Cloud Portal and access to ScanTrip Cloud at one device.

What happens when a ScanTrip Cloud license expires?
Since this is a Term License, ScanTrip Cloud functionality will stop working after the term license expires (1-5 years). A grace period will be granted to provide customers with view-only access to their ScanTrip Cloud system.

What if a customer already has a ScanTrip Cloud term license and wants to add devices to it?
Customers can order additional device licenses to add to an existing tenant. Using the Settings page in the ScanTrip Cloud portal, customers can redeem additional purchase codes to add devices to their current Tenant.

What happens if a customer wants to downgrade or cancel their plan?
Downgrades of any kind to an active term license are not supported.